



# Rocky Mountain Gorilla Workshop

## Travel Grant Application

Grant Application Instructions & Checklist

The mission of The Calgary Zoological Society, in partnership with the City of Calgary and its citizens, is to develop, operate, and promote an integrated zoological, botanical and prehistoric park and a conservation centre for the purposes of conservation, education, recreation, and scientific study. With the opening of our new "Destination Africa" pavilion and its huge new living quarters for our troop of nine gorillas, we thought it only fitting to host the next Gorilla Workshop in celebration!

The Workshop Committee, in association with several zoological parks and private donors, has decided to offer a travel grant in order to assist gorilla keepers in attendance at this workshop, which will be held at the Glenmore Inn and Convention Center in Calgary, Alberta Canada from June 25-28, 2004. All keepers or caregivers in need of funding for travel to the conference are urged to apply. Some priority will be given to keepers working in Africa (primarily sanctuaries) as they are working on the front lines of gorilla rescue. However, all individuals in need of assistance are urged to apply. The intent of the grant is to provide support for gorilla keepers who are in need of financial assistance in order to attend the workshop.

### CLOSING DATE AND AWARD NOTIFICATION

Deadlines for all grant application materials will be March 30, 2004. Accepted applicants will be notified by mail and/or email.

### APPLICATION PROCEDURES

The Committee does not accept electronic submissions at the present time. [Those with special circumstances should contact the committee chair for further instructions. ] Please submit five copies of the application package to the address below. Please be sure the proposal is double spaced and in English. *Fax or email submissions will not be accepted for review.*

Please use: 8.5 X 11 inch or A4 paper, at least 12 point type, Times New Roman or similar font, double spacing and no less than 1/2 inch margins. Please be concise with any attachments. Please include all of the items listed in the Checklist. In addition, be sure to include the attached Grant Coversheet for each copy of your proposal. Please submit five copies of your complete proposal including the coversheet for each copy. *Applications which fail to include the signature of the institution director or staff supervisor will not be considered.*

Successful grantees will be expected to send the Calgary Zoo a written update (preferably with photographs) no later than August 30, 2004. Successful grantees will also be required to submit a 100-word biography for the workshop program prior to attendance.

Your complete grant package should be mailed to:

Hope Walker,  
Gorilla Workshop Travel Committee Chair  
PO Box 2101  
Port Townsend, WA 98368 USA

ROCKY MOUNTAIN GORILLA WORKSHOP  
TRAVEL GRANT APPLICATION AND CHECKLIST

Please include the following list of items in your application package:

**Summary:** One page summary of your interest in attending the workshop and how attendance will benefit the gorillas in your care. Also indicate if you intend to present a paper or poster at the workshop and, if so, the topic(s) to be presented. Also be sure to indicate whether or not other individuals from your institution will attend and what sort of contact with gorillas you have at your institution.

**Budget** which should include: total travel costs (including an itemized list), funds already available, institutional support, grants pending from other sources. If you receive partial funding from the committee, please specify if partial funding will be adequate. Keep in mind that the committee will focus primarily upon keepers in Africa and South America. If you are outside that area of focus your opportunities for assistance are greater if you can assist in your own travel costs as much as possible.

**C.V.** of applicant. Two (2) pages maximum.

**Brief History of Institution**

**Brief History of gorillas** housed at the institution

**Five Copies Of Completed Application and Attachments**



# ROCKY MOUNTAIN GORILLA WORKSHOP

*TRAVEL Grant Application*

Grant Application Coversheet

**Applicant Name:**

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Institutional Affiliation:

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Position:

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Address

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Telephone/Fax/E-Mail

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Amount Requested:

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Support From Other Sources (Note If Pending):

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Director or Supervisor Signature:

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